

Our Mission.

The mission of First Pass Driving School is to provide a traffic safety education program to beginning drivers of all ages.

Student Policies.

These policies are designed to help students and their parents/guardians understand their responsibilities and the responsibilities of First Pass Driving School.

Classroom Phase.

1. Students are expected to attend all classroom sessions. Washington State requires 30 hours of classroom and 6 hours of driving. A new student is not allowed to enroll in a driver education course after the first three classes have been completed, and no student will be allowed to attend a driver training education course before the age of fifteen.
2. If a student misses a class for an unexpected reason, it must be made up before the student graduates. Students who miss three or more classes will automatically be dropped from the course.
3. Classroom and behind-the-wheel Instruction courses must not be scheduled for less than thirty days, and the maximum time to complete the course is fifteen contiguous weeks in length. If a student takes longer, then they will have to retake the course and repay the full tuition to restart the session; a one-time extension is possible if the situation is beyond their control. **INIT:** _____
4. In order to obtain a license before 18 years of age, a student must graduate a DOL-approved traffic safety education course, have obtained a driver instruction permit for 6 months, and be at least 16 years of age. While driving on the IDL (Intermediate Driver License), a teen may not drive during the hours of 1:00-5:00 am for the first year unless accompanied by a 25-year-old. Additionally, the teen driver will not be allowed passengers under the age of 20 years—unless they are members of the immediate family, for the first 6 months. If the driver succeeds as a proven, safe driver—receives no traffic citations or violations of the IDL restrictions, and does not cause a collision—the teen will be allowed no more than 3 passengers that are under the age of 20 outside of the immediate family. Too many traffic violations can mean a suspension and, in some cases a revocation of the driver's license. **INIT:** _____
5. If a student needs to withdraw from the course for unexpected reasons, the refund of their tuition will be pro-rated depending on the number of sessions attended (\$50.00 per session)
6. The passing grade is 80% for all tests in the classroom instruction phase. If a student does not achieve an 80% pass rate on the final test, after the student has taken the test two times and failed it, there will be a charge of \$80.00 for the student to take a refresher course of outlined class information.

7. The student will be dropped from the course with no tuition refund and won't be permitted to enroll if found smoking within 400 feet of FPDS comes to class in an intoxicated or drug-induced condition or is removed from class because of behavior problems or cheating
8. If a student is caught vandalizing any of the materials or the building itself, the student will be charged for the repairs and can be dropped from the course without a tuition refund.
9. Students are not allowed to do homework or read books other than those used by the instructor in the driver's education course.
10. Any instrument or device that distracts the student from the instructor's presentation of the classroom material is not allowed. Cell phones must be turned off during the classroom.
11. Returned checks will be charged a \$30.00 administrative fee. The course and administrative fees must be paid in cash before the student resumes classes.
12. Course completion certificates will be issued to passing students after the final class session and upon completion of the driving phase.
13. Students are to bring notebooks and pens/pencils. Parents should ensure students are on time and picked up in a timely manner.
14. The issuance of a driver's license is NOT guaranteed or assured as a result of this course.

Driving Phase.

1. All students will need a learner's permit within the first week of class. They must bring this permit to all in-car sessions, or they will not be permitted to drive. Not having their permit will be treated as a no-show. No-shows are charged \$25.00. Students will not be allowed to drive on any further drives until all their no-show fees are paid in full. 2. If a student is more than 15 minutes late for a drive, they will be charged a no-show fee.
2. When the student or the parent schedules a drive, they may cancel 24 hours before the scheduled appointment. Failure to do so will result in a \$25.00 no-show fee (cash only) **INIT**: _____
3. The student must do their first two drivers before lesson nine classroom sessions, failure to do that will automatically be dropped from the course.
4. All driving skills will be scored: 4-excellent, 3-satisfactory, 2-passing, 1-failed. Students receiving a skills grade of 1 or 2 will need to practice those skills with their parents/guardians. The instructor will evaluate these skills again during the next drive.
5. Students who need extra instruction will be provided with extra driving sessions. The charge for an extra driving session is \$30.00 per session.
6. The school will not refund any tuition monies or any part thereof when actual services have been rendered.

I agree to abide by the following conditions and guidelines. I realize that violations of these are grounds for dismissal.

Parents Signature. _____ Print Name _____

Student's Signature. _____ Print Name _____

Date _____